

IMPERIAL UNIFIED SCHOOL DISTRICT

MANAGEMENT - SCHOOL PSYCHOLOGIST

Brief Description of Position:

Under the direction of the District Superintendent and the Director of Special Education/District Psychologist, provides psychological services to selected schools including testing, consulting, and counseling to assist them in meeting the psychological, emotional, and educational needs of pupils.

Major Duties and Responsibilities:

1. Administers individual intelligence tests, achievement tests, personality tests, language development tests, tests to measure perceptual and motor development, and others as needed.
2. Administers or supervises the administration of group achievement and diagnostic tests.
3. Evaluates and interprets all testing and makes recommendations for placement both in special education classes and in regular classes of appropriate grade and class level.
4. Prepares comprehensive reports that include the results from all members of the IEP Team.
5. Assists with statistical reports required for specially funded programs; also provides input in preparation of an annual report to the Board evaluating the results of the District=s group testing program.
6. Participates in Individualized Educational Placement (IEP) meetings to meet the state requirements for placement, goal-setting, on-going evaluation, and review of all students in special education classes.
7. Makes a psycho-educational assessment and diagnosis of specific learning and behavioral disabilities, including case study evaluation, recommendations for remediation or placement, and periodic reevaluation of such students.
8. Interprets the findings of the individual psychological evaluation of a student to his parents; counsels with parents regarding the student=s learning and adjustments needs; recommends ways that the parents can help and other available resources.
9. Works together with teachers to implement individual prescriptive teaching and other remediation designed to help overcome the learning and behavior problems of students.
10. Evaluates and makes recommendations regarding students being considered for retention, acceleration, or a different class level.
11. Counsels individual students in relation to their psycho-educational needs.
12. Works as a team with community agencies and other concerned professionals.
13. Works closely with administrators, regular and special education teachers, and paraprofessionals in program development and evaluation.
14. Apprises teachers of new techniques and materials and their use with individual students.
15. Maintains files of on-going psychological evaluations of the all students referred.
16. Participates in faculty meetings, student study teams, parent conferences, in-service training, and other school district and community groups.

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17. Participates on crisis management teams, school/district safety teams, Medi-Cal Advisory Committee, and other related teams and committees as appropriate.
18. Conducts conflict resolution activities with students and assists with crisis management at school sites.
19. Serves as a resource to teachers and administrators on legal and procedural issues related to special education and Section 504 of the Rehabilitation Act.
20. Consults with other psychologists, physicians, and agencies to coordinate treatment and interventions for students and their families.
21. When appropriate, participates in cases of promotion, retention, and acceleration.

Supervision Exercised or Received:

Under the general direction of the Director of Special Education/District Psychologist; Under the immediate direction of the site administrator while performing services on the school site.

POSITION QUALIFICATIONS

Minimum Qualifications:

Credential:

General Pupil Personnel Services with the authorization to serve as Psychologist or Standard Designated Services in Pupil Personnel with the Psychologist authorization.

Education:

Masters Degree, including all courses needed to meet credential requirements.

Experience:

Successful classroom teaching or counseling experience is desirable. Advanced work in clinical psychology beyond the level of work required for the credential is desirable.

Personal Qualities:

Appearance, grooming, and personality which establishes a desirable example for pupils; Ability to meet district standards for physical and mental health; Better than average recommendation from student supervisors or other professionals who have observed personal characteristics, scholastic attainment, and performance of the individual; Must possess mature judgement and ability to exercise individual initiative; Must be able to develop empathy with parents and pupils; Skills in English and Spanish are preferred.

APPROVED: 7/26/01